

**ALTUS MUNICIPAL AUTHORITY MEETING
MINUTES
SEPTEMBER 15, 2015**

The Invocation was given by Mark Olson. The assembly then recited the Pledge of Allegiance to the flag.

1. CALL TO ORDER

The Trustees of Altus Municipal Authority met in regular session Tuesday, September 15, 2015 at 6:30 p.m. in the Council Chambers of City Hall for such business as shall come before said Trustees. Notice of the meeting was duly filed and posted in the office of the City Clerk, Thursday September 11, 2015 at 8:21 a.m.

2. ROLL CALL

The Secretary's roll call indicated the following members present:

Chairman Jack Smiley
Presiding

Dwayne Martin	Rick Henry
Jon Kidwell	Jason Winters
Kevin McAuliffe	Doyle Jencks
Chris Riffle	Perry Shelton

Absent: None

Also Present: David Fuqua, Catherine Coke, Matt Wojnowski, Jan Neufeld, Debbie Davis, Donita Beers, Sharon Sutton, Linda Walker, Janice Berryhill, Tracy Sullivan, Ken Pike, Angie & Dennis Murphy, Lloyd Colston, Daniel Adams, Steve Perry, Kyle Davis, Barbara Burleson, Dan Scott, Tim Murphy, Gene Leister, Johnny Barron, Phillip Beauchamp, Melba Martinez, Clyde Morgan, Linda Mutchler, Freddy Perez, Firemen, Brian Bush, Chris Gander, Officer Billy Fowler and other public.

3. CONSIDER THE CONSENT AGENDA LISTED BELOW AND VOTE TO APPROVE THE MINUTES, OR APPROVE WITH ANY CHANGES AS NOTED.

- A. APPROVE MINUTES FOR THE ALTUS MUNICIPAL AUTHORITY MEETING ON SEPTEMBER 1, 2015.**
- B. RECEIVE AND ACKNOWLEDGE RECEIPT OF CLAIMS LIST.**

Motion made by SHELTON and seconded by HENRY to approve the consent agenda.

The Chairman called for the vote recorded as follows:

AYE: Shelton, Winters, Riffle, Jencks, Henry, Martin, Kidwell, McAuliffe, Smiley

NAY: None

Motion carried 9-0

4. RECEIVE FINANCE REPORTS (for both AMA and CITY) FOR THE MONTH OF AUGUST, 2015, FROM THE CHIEF FINANCIAL OFFICER.

The Financial Report was presented by Jan Neufeld, CFO, for the month of August, 2015, for both the AMA and City

She answered questions from the Council Members concerning the reports given.

5. CONSIDER, DISCUSS AND VOTE TO AWARD BID #19000 FOR WELL FIELD CONTROLS AND TELEMETRY EQUIPMENT TO HAYNES EQUIPMENT COMPANY, LLC OF OKLAHOMA CITY, OKLAHOMA, AS THE LOWEST AND BEST BIDDER AT \$108,460.00 FOR THE ROUND TIMBER WATER WELLS, OR TAKE ANY OTHER APPROPRIATE ACTION.

BACKGROUND: Bid # 19000 was opened on 3 September for Well Field Controls and Telemetry Equipment for seven wells (#9, 10, 11, 12, 13, 15 and 16) to include: radios, antennas, variable frequency drives, flow meters and other related equipment. This equipment will enable supervisory control and data acquisition of the Round Timber wells remotely from the Altus Water Treatment Plant..

This item presented by Gene Leister, Water Treatment Supervisor

Motion made by MARTIN and seconded by SHELTON to award Bid #19000 for Well Field Controls and Telemetry Equipment to Haynes Equipment Company, LLC with the lowest and best bid in the amount of \$108,460.00 for the Round Timber wells (7).

The Chairman called for the vote recorded as follows:

AYE: Riffle, Jencks, Henry, McAuliffe, Shelton, Kidwell, Winters, Martin, Smiley

NAY: None

Motion carried 9-0

6. REPORT FROM PUBLIC WORKS DIRECTOR REGARDING RESOLUTION OF PERMIT VIOLATION AT THE SOUTHEAST WASTEWATER TREATMENT PLANT REGARDING CONCENTRATION OF CHLORIDE IN EFFLUENT.

BACKGROUND: In 2003, ODEQ and EPA revised the Waste Load Allocations for the Altus Southeast Wastewater Treatment Plant (SEWWTP). When this was done, an inappropriate limit for chlorides was selected. The revised allocations became permit requirements when the Permit to Discharge No. OK0028037 was issued in 2007. Since then, the City has been testing plant effluent for chloride concentrations which have regularly exceeded the allowable discharge limit of 534 mg/L. The City dutifully collected samples and reported results to DEQ and received various notices of violation.

In 2012, DEQ issued a Consent Order NO. 08-244 requiring corrective action. The City began to sample the receiving stream upstream of the effluent discharge point to show that natural levels of chloride exceed the 534 mg/L discharge.

Recent Developments: David Hargraves arranged a meeting of OWRB and ODEQ officials to discuss the options to resolve the issue of chloride violations. The meeting was held on September 3, 2015 in Oklahoma City. Representing Altus at this meeting were David Hargraves, Steve Cesar and Johnny Barron.

All parties agreed that current discharge limits are not appropriate for the receiving stream at the SEWWTP. Both OWRB and ODEQ agreed that a permit modification is justified. The meeting cleared the way for the City to formally request a permit modification. While this may still take another six months to obtain, we have commitments from regulators that the request will not be opposed.

City employees Steve Perry, Water/Sewer Maintenance Superintendent and Wastewater Treatment Supervisor, Gene Young are to be commended for their efforts to comply with state regulations. Chemist Betty Arnold deserves the credit for many years of sampling and lab testing that were needed to document in-stream levels of chloride. We also appreciate our consultants Dan Hargraves and Steve Cesar for their professional assistance in this matter.

Johnny Barron, Engineer/Public Works Director, gave an updated report regarding resolution of permit violation at the SE Wastewater Treatment Plant concerning the concentration of chloride in effluent.

He answered questions from the Council members concerning the report given.

Motion made by MARTIN and seconded by WINTERS to approve with the changes made.

The Chairman called for the vote recorded as follows:

AYE: Shelton, Kidwell, Winters, Martin, McAuliffe, Henry, Jencks, Riffle, Smiley

NAY: None

Motion carried 9-0

7. CONSIDER, DISCUSS AND VOTE TO APPROVE A MEMORANDUM OF AGREEMENT BETWEEN ALTUS AIR FORCE BASE, THE ALTUS MUNICIPAL AUTHORITY (AMA) AND THE SOUTHWEST/AREA ECONOMIC DEVELOPMENT CORPORATION (EDC) REGARDING THE OKLAHOMA STATE QUALITY JOBS PROGRAM ACT (QJP) FOR WORK PERFORMED AT ALTUS AFB ASSOCIATED WITH THE KC-46A FORMAL TRAINING UNIT (KC-46A FTU), OR TAKE ANY OTHER APPROPRIATE ACTION.

BACKGROUND: The Mission and Purpose of the Altus EDC is to promote the economic growth of Altus/Jackson County and Southwest Oklahoma, to provide gainful employment for the citizens of this area and to assist in such relocation by offering information, technical assistance and support, either financial or otherwise and to offer continuous help and support to existing businesses. The State Quality Jobs Program offers incentive payments for every quality job filled.

This item presented by Brian Bush, Chamber of Commerce President/EDC Director

Catherine Coke, City Attorney suggested that the AMA should be added as a party to approve the changes. The other change was to add the words ‘water quality’ to the list under scope.

Motion made by MARTIN and seconded by WINTERS to approve a Memorandum of Agreement with the changes made between the Altus Air Force Base, the Altus Municipal Authority (AMA) and the Southwest Area Economic Development Corporation (EDC) regarding the Oklahoma State Quality Jobs Program Act (QJP) for work performed at Altus AFB associated with the KC-46-A FTU).

The Chairman called for the vote recorded as follows:

AYE: Shelton, Kidwell, Winters, Martin, McAuliffe, Henry, Jencks, Riffle, Smiley

NAY: None

Motion carried 9-0

8. CONSIDER, DISCUSS AND VOTE TO AUTHORIZE STAFF TO PURCHASE AN ADDITIONAL PICKUP IN AN AMOUNT NOT TO EXCEED \$26,500.00 FOR THE NEW PUBLIC WORKS DIRECTOR/ENGINEER, FROM THE CAPITAL PURCHASE LOAN PROCEEDS AND/OR TAKE ANY OTHER APPROPRIATE ACTION.

BACKGROUND: In an effort to “jump start” our 5-year capital outlay plan we borrowed \$2M. Staff has worked diligently to purchase items at the very best possible prices. Please see the attached Capital Purchase Update List showing where we are currently on those purchases. The bolded items have an explanation out to the side as to why we do not have updated amounts for them. Currently the Capital Purchase List totals \$1,667,543.91; it is recommended that we leave the balance of \$332,456.09, until it is determined what all the actual costs are and what additional items constitute the next highest priorities.

This item presented by Jan Neufeld, Chief Financial Officer

Motion made by SHELTON and seconded by RIFFLE to authorize staff to purchase an additional pickup in an amount not to exceed \$26,500.00 for the new Public Works Director/Engineer, from the Capital Purchase Loan Proceeds.

The Chairman called for the vote recorded as follows:

AYE: Riffle, Shelton, Kidwell, Jencks, Henry, Winters, Martin, McAuliffe, Smiley

NAY: None

Motion carried 9-0

9. REVIEW, DISCUSS AND POSSIBLE ACTION ON OTHER NEW BUSINESS, IF ANY, WHICH HAS ARISEN SINCE THE POSTING OF THE AGENDA AND WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO POSTING OF THE AGENDA. (25 O.S.A., SECTION 3-111(9)).

None

10. ADJOURN at 7:20 P.M.

Jack Smiley, Chairman

Debbie Davis, Secretary